

Faculty Senate Executive Board Meeting
Lamar University
September 7, 2016
Mary and John Gray Library 8th floor

Presiding: Sarah Tusa

Attending: **Arts and Sciences:** Valentin Andreev, Judy Smith, Cheng-Hsien Lin, Jennifer Daniel, Jennifer Ravey, Cristian Bahrim, Tom Sowers, Kami Makki, Stacey Knight, Adrienne Blackwell, Michael Beard, Yasuko Sato, J. P. Nelson, Ozge Gunaydin-Sen, George Irwin, Joseph Kruger, Martha Rinker, Gina Hale. **Business:** Vivek Natarajan, James Slaydon, Tim McCoy, Karyn Neuhauser, Seokyon Hwang, Charles Popp. **Education:** Rick Carter, R.J. Davis, Anna Nguyen, Ken Young, Vanessa Villate, Belinda Lopez, Mamta Singh. **Engineering:** Paul Corder, John Gossage, Xuejun Fan, Nicolas Brake. **Fine Arts & Communication:** Nicki Michalski, Joel Grothe, Xenia Fedorchenko, Zanthia Smith, Vinaya Manchaiah, Bryan, Proksch, Richard Gachot. **Library:** Sarah Tusa, Michael Saar. **College Readiness:** Melissa Riley. **Lamar State College Port Arthur:** Mavis Triebel

Absent: **Arts & Sciences:** Ana Christensen, Randall Terry. **Business:** No absences **Education:** Janice Kimmons. **Engineering:** Gleb Tcheslavski, Xinyu Liu. **Fine Arts & Communication:** Bryan Proksch

Call to Order: 3:32 p.m.

Approval of Minutes: May 4, 2016

- V. Natarajan motioned to approve
- R. J. Davis seconded
- Approved by acclamation

Guest Speaker: Dr. Peter Kelleher, Associate Provost for Research, Office of Research and Sponsored Projects (RSPA)

- Mission:
 - To provide leadership, support and guidance assist to faculty in securing external funds that support their research, scholarship and creative activities (essentially facilitate proposal development and submission). To monitor post award financial administration.
 - To ensure accountability, compliance and stewardship of sponsored programs with federal, state and university policies, procedures and regulations. Includes post award financial administration and performance (reports, deliverables etc.).
- Contact the office early and often for assistance with proposals.
- Oversight:
 - Research Council
 - IRB
 - Patent Committee
 - Animal Care and Use (IACUC)
- Standard Proposals usually reviewed in 3 days

- Complex Proposals involving outside facilities and multiple resources can take up to 5 days for review
- Proposals involving International facilities requires a minimum of 10 days for review as it may require the attorney reviewing it as well.
- Industry – Review Statement of Work, budget before sharing with company. Agreement negotiated after they accept scope of work and budget. ORSPA negotiates budget.
- The office has on opening for a Compliance Coordinator who will be responsible for keeping track of all project compliance aspects.
- Pivot-On line search engine to find funding opportunities. Uses key words and sponsor searches. Can receive notices when new opportunities are posted with your search parameters. Searches can be saved/shared. Can help find potential collaborators and experts in your field of study. Can log-on with Lamar e-mail but will need to create a unique password, **Do not use your Lamar password.**
- Competition Space-On-line portal for submission and review of internal funding proposals and Limited Submission competitions. Can check competition for any grant applied for.
- Cayuse IRB-On-line portal for electronic submission and review of use of human subjects in research applications. Faculty will be able to log on and check the status of their applications at any time – find out where they are in the review process. Currently being implemented / training underway. The on-line application is similar to the existing format
- Looking for faculty interested in serving as IRB chair / vice chair
- Cayuse 424-On-line portal for preparing and submitting electronic proposals for federal grants is planned to be implemented by the end of the year. NSF applications can still be submitted through Fastlane.
- Research Enhancement Grants-Other than the on-line electronic format – no changes to program. Should be used as Seed Funding as there are only limited funds available. Have numerous awards available in our area. If you have any questions about the Enhancement Grants please contact either Dr. Kelleher or Dr. Marquart. RSPA can help point faculty in many directions to go when developing proposals. See attached powerpoint presentation for more details.

Faculty Senate President's Report:

- Faculty Senate Website-Sarah has been managing it for two years and asked for a volunteer to take over that responsibility. Please let her know at your earliest convenience if you are willing to assume this role or are willing to help with the webpage.
- University Committees and Councils: Please check the list after the meeting for open positions on the committees/councils that still need volunteers. Let us know as soon as possible as to which committee/council you wish to serve on.
- The Faculty Salary Equity group plan to meet with Dr. Slaydon and Dr. Marquart on developing an updated salary equity plan.
- New Officers Introduced: Vivek Natarajan, Vice President and Judy Smith, Secretary
- Sacs Self-Study

- Dr. Tony Martin gave the Senate a SACS self-study section to complete. Vivek Natarajan has agreed to spear-head a sub-committee to work on this section. The section will be due back to Dr. Martin in spring or summer of 2017. SACS review projected for some time in 2018. Requesting volunteers to assist him in collecting data and writing the summary for the self-study. Let Dr. Natarajan know at your earliest convenience if you are willing to participate.
- Faculty Senate Committee Chair Reports:
 - Academic Issues-Melissa Riley
 - No report at this time.
 - Budget and Compensation: Rick Carter
 - No report at this time.
 - Distinguished Faculty Lecturer: Jennifer Ravey
 - Piper award nominations and selection is the next major priority.
 - Dr. Julia Fischer was selected as the Faculty Distinguished Lecturer for 2016. Her presentation will be on Tuesday October 18, 2016 entitled "Raiders of the Lost Art: the Monuments Men and their Legacy."
 - The committee would like to see us have a repository to showcase special things done by faculty to enhance teaching, scholarship, and community service.
 - Committee will meet next week, more details to follow.
 - Faculty Issues: Jennifer Daniels
 - Committee meeting next Wednesday in Parker building room 105 at 3:30 pm.
 - Research and Development: Chen-Hsien Lin
 - Will not meet this month due to deadlines for submissions being November 4, 2016.
 - Proposal need to be sent to Sarah Tusa's attention
 - Next meeting will be October 12, 2016
 - F2.08 Task Force: Nicki Michalski
 - Will bring a report of recommendations to the October Faculty Senate meeting.
 - Faculty Salary Equity: James Slaydon
 - The budget has to be done by mid-October to go to the Board of Regents for the January meeting so may not be able to effect any change soon.
 - Need to develop a procedure to address equity, market adjustments and salary compression issues
 - Sarah will follow-up with setting up a meeting with Dr. Marquart to discuss this. Sarah, James Slaydon and Valentin Andreev will represent Senate at this meeting.

Old Business: None

New Business:

- Senate needs to develop a procedure for having third party outside reviewers for promotion dossiers as opposed to having department chairs doing the review.

- Faculty issues has advocated for a 6 year window of time between going up for Associate Professor and Full Professor.
- Pay raises also need to be more commiserate with the larger universities.

Adjournment:

- Valentine Andreev motioned to adjourn
- R. J. Davis seconded
- Approved by acclamation at 4:08 pm.

Respectfully Submitted:

Dr. Judy Smith